

Payroll Giving

You and your company can help us by donating directly from the payroll. We've answered the most frequent questions about this below:

WHAT IS PAYROLL GIVING?

Payroll Giving takes money directly from your gross salary. This means that you don't have to pass over any payment details to us. It's also tax efficient: a donation of £5 only costs you £3.92 and is topped up by the Government.

CAN I GIVE THROUGH THE PAYROLL?

If you are employed, or a member of a superannuation scheme in the United Kingdom, then yes.

HOW MUCH CAN I GIVE?

As much as you want to.

WHAT DO I NEED TO DO?

Print out the Payroll giving form fill it in and send it to the freepost address (ICA, Freepost NAT21599 London W6 9BR). Or call us on 020 8741 5491, or email us at **Iraqicommunity@btclick.com**

DON'T I NEED TO SIGN SOMETHING?

Yes. Later on, we'll need you to send us a signed form to confirm your request, but for now, all we need are essential details about you and the amount you'd like to donate.

HOW WILL THE GOVERNMENT'S CHANGES HELP?

The Government will add a further 10% to all your payroll giving donations.

CAN I STOP OR CHANGE MY DONATION?

Yes. Just give your payroll department one month's notice.

HOW TO GIVE VIA YOUR PAYROLL

Fill in the payroll giving form.

or

Give us a call on 020 8741 5491

or

email **Iraqicommunity@btclick.com**

Payroll Giving

Employee Application Form

Please print this form, fill it in and return to us at ICA using our freepost address. Thank You.

Employee Application Form
Payroll Giving

ICA
Freepost NAT21599
London W6 9BR

YES, I want to give tax-free from my pay/pension to
The Iraqi Community Association.

Amount (tick box)

£500 £250 £50
 £25 £10 Other £.....

I am paid : weekly monthly

Please use block capitals

Full name

Address

.....

Postcode

E-mail

National insurance no.

Employee/Staff no.

Employer's name (in full)

Employer's address

.....

Postcode

Work Telephone No.

I certify that my deduction is not funding a donation under the gift aid scheme.

Signed

Date

To give £5.50 it costs you only £3.90

Ask your employer's payroll department if they offer Payroll Giving. If they don't, suggest that they start one - it is easy and inexpensive to run. Please let us know and we will contact them and help them start a Payroll Giving scheme.

The ICA Data Protection Act 1998.

Please tick the appropriate box(es) to grant us your permission.

We would like to use your information:

a) for use in connection with our charitable activities.

b) to pass to other organisations with similar objects.

ICA Registered charity number 1101109

Company limited by guarantee. Registered in

England number 4684099. Registered Office:

Palingswick House, 241 King Street London W6 9LP.